



**DATE OF POSTING:** February 2, 2018

**POSITION AVAILABLE**

**TITLE:** Youth Program Instructor  
**DATES:** Variable-based on class/camp offerings; June 18-August 24, 2018  
**DEPARTMENT:** Education  
**SUPERVISOR:** Education and Studio School Manager  
**SUPERVISES:** Class Assistants and students  
**CLASSIFICATION:** Temporary Part time and Full time positions (seasonal)

**Requirements:**

- Experience in education, science, art, music, theater or similar, Bachelor’s Degree in Education Preferred; relevant experience a must.
- Minimum 1 to 2 years of teaching experience a plus
- Excellent presentation and communication skills
- Problem solving skills
- Previous experience working with children in educational facilities preferred; classroom management experience necessary.

**START:** Currently recruiting for Summer Camp 2018 sessions

***Art camp openings:***

6/25 Drawing & Painting Camp – ½ day (ages 6-8)  
7/30- 8/15 Centered on Ceramics – 3 (1/2) days per week (ages 8-11)

***Science camp openings:***

6/18 Jr Wizard Academy (ages 6-8)  
7/9 Steam Explorers (ages 6-8)  
7/16 Force of Power – electricity & machines Star Wars theme (ages 8-14)  
7/13 Wizard Academy (ages 8-11)  
7/30 Steam Explorers (ages 6-8)  
8/6 Force of Power (ages 8-14)  
8/13 Jr Wizard Academy (ages 6-8)  
8/20 Build-It! (Engineering Camp) (ages 8-14)

**APPLICATION:** For current and future opportunities with summer camps, contact: [education@midlandcenter.org](mailto:education@midlandcenter.org)

MIDLAND CENTER FOR THE ARTS  
DETAILED POSITION DESCRIPTION

### **General Purpose of Position:**

The Youth Program Instructor is responsible for making sure that Midland Center for the Arts summer camp children are supervised and safe at all times. The instructor conducts an engaging, exciting and educational classes and is responsible for learning and implementation of the curriculum of their designated class. The instructor is responsible to make sure that Class Assistants know the plans for the class and inform them if any changes need to be made to the curriculum. Instructor is responsible for making sure that program participants are supervised and safe at all times.

### **Principle Duties and Responsibilities:**

1. Attend all training sessions.
2. Check children out of classes, guide them to their designated areas, and keep track of each child under their care.
3. Act as a professional representative of the museums.
4. Provide a fun learning experience in a positive, helpful and professional manner.
  - a. Plan class activities with logical process and timing for students and confirm a class outline including technology and supply needs, prior to the start of the semester.
  - b. Must be able to adjust their program to the age level and abilities of the program participants.
  - c. Candidate must be flexible and able to provide a variety of alternative activities (both indoor and outdoor) in case of inclement weather.
  - d. Help students make connections between the content to their daily activities if applicable
5. Review supplies needed for a class and communicate how those supplies will be obtained prior to the beginning of the class semester (i.e. ordered by Center staff, purchased locally by teacher using petty cash or with reimbursement, etc).
6. Assist in keeping class supply costs down through timely communication with Center staff supervisor of needs and options.
7. Inspire students to pursue creative interests beyond the current class.
8. Incorporate active learning and inquiry when possible.
9. Be familiar with the facilities (studios, museums and other Center spaces) and their appropriate use.
10. Responsible for insuring that studios/classrooms are clean and in working order. Reports any problems to summer camp lead.
11. Must be able to pass a background check to be cleared for working with children.
12. Upholds mission of the museum by engaging children in Summer Camp classes and activities.